

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
A G E N D A

TIME: January 27, 2012
2:00 p.m.

PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. Call to Order
• Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:02 p.m. 1. Approval of December 16, 2011 Minutes

STUDY/ACTION ITEMS

2:03 p.m. 2. Coordination of Committee Work, Outside Audits and CAFR
• Heinfeld, Meech & Co. – Sara Specht

3:15 p.m. 3. Study Session on School Finance
• Adrienne Sanchez

3:35 p.m. 4. Update of the RFP on the Payroll and Timekeeping Software

3:40 p.m. 5. ERP Status and Milestones and Monthly Reports

3:45 p.m. 6. Monthly Budget Update

3:50 p.m. 7. Handling of Confidential Reporting of Financial Improprieties

4:00 p.m. 8. Proposed Agenda Items and/or Additional RFI's

Internal Control Issues

a. USFR Compliance - March

b. Accounting Records

c. Cash – April/May

d. Capital Assets

e. Expenditures

f. Procurement

g. Payroll

h. Financial Reports

i. Student Attendance Reporting

j. Student Accounts – Soon

k. Auditor General Internal Controls – March

4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
 - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

*Future Agenda Topics

Reconciliation

Other

Audit Committee Meeting
January 27, 2012 – 2:00 p.m.
Page 2

Future Meeting Dates

February 17, 2012

March 30, 2012

April 27, 2012