

TUCSON UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AUDIT COMMITTEE  
A G E N D A

TIME: April 27, 2012  
2:00 p.m.

PLACE: Board Conference Room  
Morrow Education Center  
1010 E. Tenth Street  
Tucson, Arizona 85719

- 2:00 p.m. Call to Order
- Clifford Altfeld, Chair
- 2:00 p.m. CALL TO THE AUDIENCE
- ACTION ITEMS
- 2:05 p.m. 1. Approval of March 30, 2012 Minutes
- STUDY/ACTION ITEMS
- 2:10 p.m. 2. Report on Handling of Confidential Complaints
- 2:30 p.m. 3. Coordination with Outside Auditors – Jimmy Lovelace
- USFR Compliance 2010
  - USFA Compliance June 30 for 2011
- 2:50 p.m. 4. Audit FY 2011-12 Calendar Review
- Adrienne Sanchez
- 3:00 p.m. 5. Update of the RFP on the Payroll and Timekeeping Software
- 3:10 p.m. 6. ERP Status and Milestones and Monthly Reports
- 3:20 p.m. 7. Monthly Budget Update
- 3:30 p.m. 8. Proposed Agenda Items and/or Additional RFI's
- Internal Control Issues
- a. USFR Compliance - March
  - b. Accounting Records
  - c. Cash – April/May
  - d. Capital Assets
  - e. Expenditures
  - f. Procurement
  - g. Payroll
  - h. Financial Reports
  - i. Student Attendance Reporting
  - j. Student Accounts – Soon
  - k. Auditor General Internal Controls – March
- 3:40 p.m. 9. Election of Chair and Co-Chair
- 3:45 p.m. 10. Committee Attendance
- 3:50 p.m. 11. Meeting Date/Time
- 3:55 p.m. 12. Report to the Governing Board
- 4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
  - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

Audit Committee Meeting  
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Future Meeting Dates

May 25, 2012

June 29, 2012

July – No meeting Scheduled