


<p style="text-align: center;">Tucson Unified School District</p>  <p style="text-align: center;">Tucson, Arizona</p> <p style="text-align: center;"><b>GOVERNING BOARD POLICY</b></p>	POLICY TITLE: Personnel Policies
	POLICY CODE: GA

Through its employee policies, the Governing Board wishes to establish conditions that will attract and retain the highest qualified personnel for all positions who will devote themselves to the education and welfare of students.

Policies contained herein set forth provisions for initial and continuing employment of all personnel of the Tucson Unified School District. In addition to policies established by the local Governing Board, the District shall comply with all applicable State and Federal laws and regulations.

These policies shall be administered by the Superintendent. The Personnel Department shall be responsible for the appropriate recruitment, staffing, and employee relations of personnel of the Tucson Unified School District and shall maintain a personnel file system required by the Arizona statutes and regulations. The Superintendent shall be responsible for taking affirmative steps to project a positive image of the District and to enhance the recruitment of applicants.

The Personnel Department shall be responsible for meeting the requirements for qualifications, negotiated agreements, applicable state reports and all other regular requirements for personnel employment in the Tucson Unified School District. The Personnel Department shall devise a system to work with the employees, principals, assistant superintendents, and central office department heads in the assignment, transfer and other placement of personnel, but the Personnel Department shall make the final determination.

Adopted: September 17, 1985  
Revision: September 9, 2008 (numeric to letter format only)  
Review:

**LEGAL REF.:**

**CROSS REF**

**Replaces TUSD Policy # 4000**