


<p>Tucson Unified School District</p>  <p><b>Tucson, Arizona</b></p> <p><b>POLICY REGULATION</b></p>	REGULATION TITLE: Naming Facilities and Parts of Facilities
	CODE: FF – R
	LEAD DEPARTMENT: Governing Board Office

This is the process to be followed by persons who wish to explore the possibility of naming a part of a District school, building, or site.

A nomination should reflect outstanding community members and outstanding District staff members.

Request for permission to initiate process should be submitted by the principal for naming a part of a District school, building, or site. Permission should be requested from the Superintendent or designee before nomination process commences.

After process for naming a part of a District school, building, or site is approved by the Superintendent or designee, nominations are made through a letter to the Superintendent.

The nomination process should be widely publicized to all students, parents, staff members, and other interested parties.

A nomination should include the name of the part of the school, building, or site; summaries of the nominees' contributions to the community and the District; a listing of those persons, and/or groups making the nomination; and a description of the meetings, surveys, consultations, etc. which developed the nomination.

A nomination may include multiple nominees for the naming recommendation for a part of a District school, building, or site.

A nomination will be reviewed and the Governing Board will determine whether to name the part of a District school, building, or site.

Adopted: September 9, 1997

Revision: June 23, 2006 (Friday Report)

**Legal Ref:**

**Cross Ref:**

**Replaces TUSD Regulation # 3741 Naming Of a Part of a District School, Building, Or Site**