

SUBSTITUTE TEACHER PAY PROCEDURE

Please use the following codes for reporting substitute teacher payroll.

	Job Code	Pay
Base daily rate for substitute assignment.	80794	\$75 per day
Base daily rate for substitute assignment at <u>specific schools</u> *	88794	\$85* per day
Base rate of pay for any substitute teacher accepting Exceptional Education Teacher Assistant position	80795	\$75 Per day
Base rate of pay for any substitute teacher accepting an Exceptional Education Teacher Assistant position at <u>specific schools</u> *	80796	\$85 Per day
Vacant long-term positions: Daily rate for over 15 days in a Position which is vacant. (Pay is retroactive to day one of assignment) Site must submit a PAF for authorization to regional office. PAF may be submitted prior to day 16.	89914	\$100.00 per day
After 40 days of pay in any certified substitute positions, daily rate increases to \$100.00 for days worked for the remainder of the school year. <i>40 day count begins new each school year.</i>	89918	\$100.00 per day
Base rate for Certified <u>TUSD</u> Retirees. Use job code 80794 or 88794.		\$75/85* per day
For loss of planning period.	SLP	\$10 per day
To obtain pay for travel <u>between two sites</u> - substitutes must contact the Substitute Assignment Office.	STV	\$5 per day
Substitute Clerk	70787	\$8.80 hour
Substitute Exceptional Education Teacher Assistant	70785	\$8.80 hour

Rates subject to change

NOTE: There are NO provisions to authorize payment to substitute teachers for other categories, such as for supervision or overtime.

***Specific Schools**

Elementary		Middle	High
Banks	Mission View	Hohokam	Cholla
Brichta	Ochoa	Maxwell	Pueblo
Cavett	Oyama	Pistor	Southwest Alt. HS
Grijalva	Richey	Southwest MS	
Hollinger	Robins	Valencia	
Johnson	Rose	Wakefield	
Lawrence	Tolson		Exceptional Education
Lynn-Urquides	Tully		Mary Meredith
Maldonado	Van Buskirk		
Manzo	Vesey		
Menlo Park	Warren		
Miller	White		